MINUTES OF THE ST. TAMMANY PARISH HOSPITAL SERVICE DISTRICT NO. 1, FACILITIES COMMITTEE MEETING HELD ON DECEMBER 10, 2019

A meeting of the St. Tammany Parish Hospital Service District No. 1 Board of Commissioners, Facilities Committee was held on Tuesday, December 10, 2019, in the Boardroom of St. Tammany Parish Hospital, Covington, Louisiana.

Present:
  Mr. James L. Core, Chairman
  Ms. Mimi Dossett, Member, Board of Commissioners
  Mr. Wilson D. Bulloch, III, Member, Board of Commissioners

Also Present:
  Mr. John A. Evans, Chairman, Board of Commissioners
  Mr. Thomas D. Davis, Member, Board of Commissioners
  Dr. Sue Osbon, Member, Board of Commissioners
  Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
  Ms. Joan Coffman, President/Chief Executive Officer
  Ms. Sharon Toups, Senior Vice President/Chief Operating Officer
  Ms. Kerry Milton, Senior Vice President/Chief Nursing Officer
  Ms. Sandra DiPietro, Senior Vice President/Chief Financial Officer
  Dr. Patrick Torsen, Senior Vice President/Chief Medical Officer (in at 1:04 p.m.)
  Ms. Carolyn Adema, Senior Vice President/Human Resources
  Mr. Mike Portie, Building Services Department
  Mr. Randy Willett, Building Services Department
  Ms. Alicia Larriviere, Recording Secretary

Guests:
  Mr. Bill Jones, Legal Counsel
  Mr. Keith Barre, Architect
  Ms. Becky Parks, Architect

Absent:
  Ms. Pat Brister, Member, Board of Commissioners

CALL TO ORDER – Time – 12:31 P.M.

REPORTS – CONSTRUCTION UPDATES
  • In House Projects – Mr. Portie updated the Board on the following projects with photos:
    ➢ Pedestrian Safety Improvements – 11th Street Crossing to the Emergency Department Parking Lot
    ➢ Pedestrian Safety Improvements – 8th Street Crossing (Paint Curbs)
    ➢ Radiology Recovery Area
    ➢ Radiology Radiographic and Fluoscopic Room

  • Pharmacy Renovation/Cath Lab
    ➢ Presentation Detailed summary of the project as well as photos were presented.

  • Laboratory/PICU
    ➢ Presentation Detailed summary of the project as well as photos were presented.
Financials  A Lab/PICU Project financial summary was presented to the Board. This summary includes the total project budget as well as total paid to date. Contract balance to finish, schedule, and additional days by change order was also documented.

- New South Tower Addition
  - Presentation  Detailed summary of the project as well as photos were presented. Detailed discussion ensued regarding the temporary generator plan to complete the emergency generator project needed for the New South Tower project. As well, there was discussion regarding plans for the roof project.

  - Financials  A New South Tower Addition Project financial summary was presented to the Board. This summary includes the total project budget as well as total paid to date. Contract balance to finish, schedule, and additional days by change order was also documented.

- Women’s Pavilion Expansion
  - Presentation  Detailed summary of the project as well as photos were presented.

  - Financials  A Women’s Pavilion Expansion Project financial summary was presented to the Board. This summary includes the total project budget as well as total paid to date. Contract balance to finish, schedule, and additional days by change order was also documented.

- Radiology R&F Room – Notice to Proceed – Notice to proceed on this project was documented, with a February 29, 2020 completion date.

OLD BUSINESS
There was no Old Business to come before the Committee.

NEW BUSINESS
There was no New Business to come before the Committee.

EXECUTIVE SESSION
A motion was made by Ms. Dossett, seconded by Mr. Bulloch, that the Committee enter Executive Session. The meeting went into Executive Session at 1:07 p.m.

MOTIONS
Motion to Authorize Architects to Develop Plan for 11th Avenue Site, taking into Account the Matta Property.
A motion was made by Ms. Dossett, seconded by Mr. Bulloch, and unanimously approved to authorize architects to develop plan for 11th Avenue site, taking into account the Matta Property; for additional discussion at January Facilities Committee Meeting.

Motion to Forward to the Board of Commissioners the Facilities Committee’s Recommendation to Adopt Resolution Approving the 2019 Medical Building Lease Located at 201 St. Ann Drive, Mandeville, with Revision to Document with Option to Purchase, as discussed.
A motion was made by Ms. Dossett, seconded by Mr. Bulloch, and unanimously approved to forward to the Board of Commissioners the Facilities Committee’s recommendation to adopt Resolution approving the 2019 Medical Building Lease located at 201 S. Ann Drive, Mandeville, with revision to document with option to purchase, as discussed. Final Resolution to be approved at the December Board of Commissioners meeting.
Motion to Authorize Management to Cancel the Agreement with Stirling on the Markovich Property.
A motion was made by Ms. Dossett, seconded by Mr. Bulloch, and unanimously approved to authorize Management to cancel the agreement with Stirling on the Markovich Property.

NEXT MEETING DATE: Tuesday, January 14, 2020

ADJOURNMENT
There being no further business to come before the committee, a motion was made by Mr. Bulloch, seconded by Ms. Dossett, and unanimously enacted to adjourn at 2:22 p.m.

Respectfully submitted,

[Signature]

Mr. James L. Core
Chairman, Facilities Committee